

## **JANUARY 2019**

Unit 1 – 107 Osborne Street Winnipeg, Manitoba R3L 1Y4

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The Centre is open for independent job search during Public Access hours. Please note that Public Access hours may vary due to Pre-Employment Workshops as indicated below...

| MON   | TUE   | WED   | THURS   | FRI   |
|---|---|---|---|---|
| 2019 Happy New Year   | NEW YEARS DAY CENTRE CLOSED   | 02<br>Public Access<br>(open for job search)<br>8 am – 4:30 pm  | 03<br>Public Access<br>(open for job search)<br>12 noon – 4:30 pm                                 | 04<br>Public Access<br>(open for job search)<br>8 am – 4:30 pm                                    |
| Public Access<br>( <i>open for job search</i> )<br>8 am – 4:30 pm | 08 Introduction to PC/Windows 9 am – 11:30 am Public Access (open for job search) 12 noon – 4:30 pm     | 09<br>Public Access<br>(open for job search)<br>8 am – 4:30 pm  | Public Access<br>(open for job search)<br>12 noon – 4:30 pm                                       | Branding Yourself 8:30 am – 12 noon  Public Access (open for job search) 12 noon – 4:30 pm        |
| Public Access<br>(open for job search)<br>8 am – 4:30 pm          | Internet for Job Search Workshop 9 am – 11:30 am  Public Access (open for job search) 12 noon – 4:30 pm | Walk in Wednesdays Job Search Support 9 am- 11:30 Public Access (open for job search) 8 am - 4:30 pm    | Career Exploration Part I 8:30 am – 12 noon Public Access (open for job search) 12 noon – 4:30 pm | Career Exploration Part 2 8:30 am – 12 noon Public Access (open for job search) 12 noon – 4:30 pm |
| Public Access<br>( <i>open for job search</i> )<br>8 am – 4:30 pm | Email for Job Workshop 9 am – 11:30 am  Public Access (open for job search) 12 noon – 4:30 pm           | Public Access<br>( <i>open for job search</i> )<br>8 am – 4:30 pm                                       | Public Access<br>(open for job search)<br>12 noon – 4:30 pm                                       | Informational Interviews 8:30 am – 12 noon Public Access (open for job search) 12 noon – 4:30 pm  |
| Public Access<br>( <i>open for job search</i> )<br>8 am – 4:30 pm | Formatting Resumes in Word Part 1 9 am – 11:30 am Public Access (open for job search) 12 noon – 4:30 pm | Formatting Resumes in Word Part 2 9 am – 11:30 am Public Access (open for job search) 12 noon – 4:30 pm | 31<br>Public Access<br>( <i>open for job search</i> )<br>12 noon– 4:30 pm                         |   |